

HIE Workgroup Meeting Summary

Workgroup: _____ Governance
Meeting Date: _____ Feb. 25, 2010

Agenda Items:

Governance Model Discussion

- a. Feedback from Workgroup members (chart)
- b. Examples of models from members
- c. Decision on components

Discussion Highlights:

Frank Scott from the Office provided the group with guidance and expectations

1. set up the HIE first

involve stakeholders in an open and transparent process

2. set up an initial model that is flexible

waiting to name the HIT Coordinator after the fiscal session and after state matching funds are available

Office of HIE will be established once a funding stream is in place and process of HIE will begin to move quickly

2011 will be a critical year due to the need of a sustainability mechanism

Work group members agreed that a preliminary model needed to be suggested to move forward and the grant model was referenced

Group voted to recommend the governance model proposed in the grant, with some revisions as the transition model used to establish HIE

Board discussion

discussion of how the HIE Council would evolve as a Board

Proposal-HIE Council would function similar to Executive Committee and would evolve into a formal board in the future

Public board that would make decisions based on policy

Members could be appointed by the Governor and member selection would have to be part of the legislative process

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Members decided that populating the Board would be a separate discussion

Review of Chart

3 models emerged from member feedback

Option 1 was similar to the State and Public School Life and Health Insurance Board Model where there would be an HIE board setting policy and a separate entity (State office/Office of HIE) would then contract with a vendor to handle HIE operations

Public board that would make decisions based on policy

Option 2 was structured with a board/commission, HIT Coordinator reporting to the Board and an operating entity under the HIT Coordinator

3 models emerged from member feedback

Group agreed to start with these 2 options and to begin to work out the details and differences in the future

Assignments:

<i>Task(s)</i>	<i>Assigned Member(s)</i>	<i>Completion Date</i>	<i>Reporting Method</i>
Keith, Paul, and Lindsey to flesh out governance model options and present them to the Wg for feedback	Keith, Paul, Lindsey		
Transition Model to be sent to the Finance WG	Lindsey	2/25/2010	
Members need to send schedules for March meetings to Lindsey	All	2/26/2010	
Disclosure forms need to be filled out and given to Lindsey	All		

Dependencies:

Completed Tasks:

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Agreed upon transition model
Next Steps: Activities defined for next meeting
Discussion of Board size and composition
Discussion of 2 options for what the governance structure might ultimately evolve to